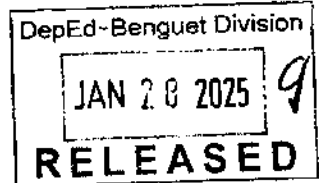




Republic of the Philippines
Department of Education
Schools Division of Benguet



22 January 2025

DIVISION MEMORANDUM

No. 39 s.2025

1st DIVISION EXECUTIVE COMMITTEE (DEXECOM) MEETING

To: **Office of the Assistant Schools Division Superintendent**
Curriculum Implementation Division (CID)
School Governance and Operations Division (SGOD)
Public Schools District Supervisors
All Others Concerned

1. This office announces the conduct of the **1st Division Executive Committee (DEXeCom) Meeting** on **January 27, 2025** to be held at SDO Adivay Hall.

2. The agenda are as follows:

AGENDA	PERSON RESPONSIBLE
Budget Utilization Rate (BUR) and Financial Matters	AOV - Budget Accountant III
Finalization of DAIP	SEPS- Planning and Research
CARAA Matters	Lucio B. Alawas, Chief-SGOD
RD/SDS Hour	ESTELA P. LEON- CARIÑO EdD CESO III Regional Director and concurrent Officer-in-Charge Office of the Schools Division Superintendent

3. This activity holds significant importance, and it is essential that all participants make every effort to attend. The presence of each individual is crucial to ensure comprehensive discussions and effective decision-making.

4. Please refer to the attached enclosure No. 1 for the List of Participants

5. Meals and snacks of the participants shall be charged against Division MOOE while travel expenses of field participants shall be charged against available local funds subject to the usual accounting and auditing rules and regulations.

6. This memo serves as Authority to Travel to the identified participants.

7. Immediate dissemination of and compliance with this Memorandum is desired.

ESTELA P. LEON- CARIÑO EdD, CESO III
Regional Director and concurrent Officer-in-Charge
Office of the Schools Division Superintendent

Digitally signed by ESTELA P.
LEON-CARIÑO EdD, CESO III
Date: 2025.01.24 18:23:03
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Republic of the Philippines
Department of Education
Schools Division of Benguet

Enclosure 1. List of Participants

#	Office	Name
1	RD/SDS	Estela P. Leon - Cariño
2	ASDS	Samuel T. Egsaen Jr.
3	Admin	Mahal M. Rifani
4	Accounting	Florinda C. Pagoy
5	Budget	Florabel E. Buclay
6	Properties and Supply	Florabel Balanon
7	Cash	Joyce Gavino
8	Records	Melvin Alfredo
9	Legal	Atty. Nover Singgangan Jr.
10	ICTU	Eric S. Wanson
11	Personnel	Mel Alingbas
13	SGOD CES	Lucio B. Alawas
14	EPS	Ceasar B. Luma-ang
16	SMME	Corazon C. Quipot
17		Joven B. Agtani
18	HRDS	Xylene Grail D. Kinomis
19	DRRM	Nerissa I. Barbosa
20	SMN	Arvin M. Doman
21	Research	Stephen P. Bulalin
22	Planning Officer	Jeanette I. Kiong
23	Youth Formation	Murphy S. Liswid
24	SHNS	Dr. Kirsty A. Depnag
25	CID CES	Rizalyn Guznian
26	LR	Sonia Dupagan
27	EPS	Macarthy Malanes
28	EPS	Merlyn Conchita de Guzman
29	EPS	Francis Peckley
30	EPS	Remy Dumao
31	EPS	Erlinda Quinuan
32	EPS	Samuel Ayangdan
33	EPS	Jardson S. Onio
34	PSDS- Atok	Marcelino Blado
35	PSDS- Bakun	Marilyn Zarate
36	PSDI- Bokod	Emilyn Medina
37	PSDS- Buguias	Cristeta Igualdo
38	PSDS- Itogon I	Jonathan Sadey
39	PSDI- Itogon II	Juliet Baldo
40	PSDS- Kabayan	Robert Pablo
41	PSDS- Kapangan	Virginia Salio-an
42	PSDI- Kibungan	Daniel Pascaden
43	PSDS-La Trinidad	Delarosa Delmas
44	PSDS- Mankayan	Marilyn Tolbe
45	PSDI- Sablan	Lilian Ulep
46	PSDS- Tuba	Melchor Tican
47	PSDS- Tublay	Aladin Dobinto
48	PAO	Lorna M. Yaco